RASHTRIYA SANSKRIT SANSTHAN

(Deemed University)

(Established under the Auspices of the Ministry of Human Resource Development, Govt. of India)

Rashtriya Sanskrit Sansthan (Deemed University)

Shree Sadashiva Campus, Puri-752001(Odisha)

NOTIFICATION   **Dated: 15-10-2019**

Date, Venue and Instructions for qualified candidates called for appearing in Typing Skill Test in Computer for the post of Lower Division Clerk

All the candidates, who have been declared qualified in written examination held on 01.09.2019 for the post of Lower Division Clerk (LDC) vide Campus Notification dated 10.10.2019 published in Campus website, are hereby called for appearing in Typing Skill Test in Computer scheduled to be conducted on 25.10.2019 (Friday). They are instructed to take note of the following:-

Date of Typing Skill Test in Computer (English/Hindi)	-	25.10.2019 (Friday)
Reporting Venue for Typing Skill Test in Computer (English/Hindi)	-	**Rashtriya Sanskrit Sansthan (Deemed University) Shree Sadashiva Campus, Puri-752001(Odisha)**
Reporting Time for registration and verification of documents etc.	-	9.00 A.M. to 10.00 A.M. on 25.10.2019 **No candidate will be permitted for appearing in skill test after reporting time i.e. 10.00 a.m.**
Time of Skill Test in Computer (English/Hindi)	-	10.30 A.M. onwards
Duration of Typing Skill Test in Computer and minimum requirement for qualifying Typing Skill Test	-	10 minutes English typing @ 35 w.p.m. or Hindi / Sanskrit typing @30 w.p.m. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH and 9000 KDPH respectively on an average of 5 key depressions for each word.)

The Admit Cards for attending the Skill Test in Computer for LDC are being sent to the candidates by Speed Post and E-mail. For any corrections in the admit card regarding Name, Father's Name, D.O.B., Photo, Category or Address etc., the candidates may get in touch with the Principal I/c Rashtriya Sanskrit Sansthan (Deemed University), Shree Sadashiva Campus, Puri-752001 (Odisha), Telephone No. 06752 223439 on Phone/through correspondence or contact him in person on or before 21.10.2019 by 5.00 p.m.. After this period and time, no request for any correction will be entertained and the candidate will be held responsible for cancellation of candidature based on any such mistake.

General Instructions:-

1. While reporting for Skill Test, the candidates shall bring the following documents for verification:-

    (i)   Admit Card issued for Skill Test

    (ii)   Admit Card issued for Written Examination

    (iii) Two recent passport size Photographs

    (iv)   Aadhar Card/Voter ID Card or any other valid ID

2. Qualified Candidates as per Campus Notification dated 10.10.2019 are required to appear for the skill test at their own expense.

3. Do not carry mobile phones, calculator or any other prohibited electronic gadgets etc., bag including ladies' purse and valuable item(s) inside the test centre. These items are completely prohibited in the test centre.

4. The candidate should be in possession of valid admit card having photograph, signature and other details on it, failing which he/she shall not be allowed to appear in the Skill Test.

5. Candidate who is found to possess any book or portion thereof or any manuscript material, mobile phone/pager/calculator or any other unauthorized electronic gadgets etc. after commencement of the test inside the test centre whether in use or not will be deemed to have been using unfair means and would accordingly be liable to legal action as deemed fit, including debarment from future examinations for recruitment in Sansthan. Candidates are therefore, advised in their own interest not to bring any of the banned items as described above to the venue of test, as no arrangements are made at the test centre for their safe keeping.

6. Candidates must abide by the instructions given by Supervisor/Invigilator/Examiner. Failure to do so or if candidate found in attempting or attempted to use any unfair means shall be liable to such punishment as the Sansthan may decide to impose, beside cancellation of candidature.

7. Candidates should bring their own stationery like pen/pencil, eraser etc. for the skill test.

8. Candidates are advised to reach the test venue **at least half an hour before** the scheduled time for reporting.

9. The candidates would not be allowed to leave the test centre before the completion of whole process of skill test.

10. Parents and guardians are not allowed to enter the test centre venue.

11. Any changes in date & time, venue of skill test or further instructions /guidelines will be displayed on Campus website. So, candidates are advised to visit Campus website i.e. www.rskspuri.ac.in continuously.

PRINCIPAL I/c