

F. No. 11011/2023-Estt./Creation/CSU /3072 (A)

CENTRAL SANSKRIT UNIVERSITY
Accredited with A++ Grade by NAAC
(Established by an Act of Parliament)
Janakpuri, New Delhi-110058

Dated: 09.03.2026

NOTIFICATION

Sub: Amendment to Cadre Recruitment Rules for Non-Teaching Posts, Regulations, 2025

(25th EC - Agenda Item no. 25.5 dated - 18.11.2025)

Consequent on sanction of non-teachings posts by the Ministry of Education, Govt. of India, Department of Higher Education, Language Division, Shastri Bhawan, New Delhi, in concurrence with the Ministry of Finance, Department of Expenditure, it is hereby notified for information of all concerned that, in accordance with Clauses 8 and 9 of the *Cadre Recruitment Rules for Non-Teaching Posts - Regulations, 2025* of the Central Sanskrit University (CSU), Delhi and with the approval of its Executive Council, in its 25th meeting held on 18.11.2025 (Agenda Item no. 25.5), the following additions/amendments are made, inter alia, to the Part-A and Part-B of the said Rules.

Amendment to Summary of Posts - Part A of Cadre Recruitment Rules for Non-Teaching Posts-Regulations, 2025 :

1. Authorised sanctioned strength - Existing

Name of Posts	Group	No. of Post(s)	Core Pay Scale as per 6 th CPC		7 th CPC Pay Matrix	Page no.	
			Pay Bands	Grade Pay			
ADMINISTRATIVE/MINISTERIAL SERVICES							
4.	Section Officer	B	24	9300-34800	4600	Level 7	35
6.	Assistant	B	22	9300-34800	4200	Level 6	38
7.	Upper Division Clerk	C	31	5200-20200	2400	Level 4	39
8.	Lower Division Clerk	C	55	5200-20200	1900	Level 2	40-41
SECRETARIAL SERVICES							
11.	Stenographer	C	9	5200-20200	2400	Level 4	45
LIBRARY SERVICES							
13.	Library Attendant	C	8	5200-20200	1800	Level 1	48
TECHNICAL/LABORATORY SERVICES							
14.	Technical Assistant (Shikshashastra/Education Lab)	C	2	5200-20200	2800	Level 5	49



INFORMATION AND COMMUNICATION TECH. SERVICES							
15.	Technical Assistant (Computer Lab)	C	5	5200-20200	2800	Level 5	50

2. Authorised sanctioned strength - Amended (Part-A of CRRs for Non-Teaching Posts-Regulations, 2025)

Name of Posts	Group	No. of Post(s)	Core Pay Scale as per 6 th CPC		7 th CPC Pay Matrix	Page no.	
			Pay Bands	Grade Pay			
ADMINISTRATIVE/MINISTERIAL SERVICES							
4.	Section Officer	B	30	9300-34800	4600	Level 7	35
6.	Assistant	B	34	9300-34800	4200	Level 6	38
7.	Upper Division Clerk	C	43	5200-20200	2400	Level 4	39
8.	Lower Division Clerk	C	67	5200-20200	1900	Level 2	40-41
SECRETARIAL SERVICES							
11.	Stenographer	C	12	5200-20200	2400	Level 4	45
LIBRARY SERVICES							
13.	Library Attendant	C	14	5200-20200	1800	Level 1	48
TECHNICAL/LABORATORY SERVICES							
14.	Technical Assistant (Shikshashastra/Education Lab)	C	5	5200-20200	2800	Level 5	49
INFORMATION AND COMMUNICATION TECH. SERVICES							
15.	Technical Assistant (Computer Lab)	C	8	5200-20200	2800	Level 5	50

3. Posts added to Summary of posts which are not existing under Part-A of CRRs for Non- Teaching Posts-Regulations, 2025

Name of Posts	Group	No. of Post(s)	Core Pay Scale as per 6 th CPC		7 th CPC Pay Matrix	
			Pay Bands	Grade Pay		
ADMINISTRATIVE/MINISTERIAL SERVICES						
	Assistant Registrar	A	03	15600-39100	5400	Level 10
LIBRARY SERVICES						
	Library Assistant	C	03	5200-20200	2400	Level 4
INFORMATION AND COMMUNICATION TECH. SERVICES						
	System Analyst	A	3	15600-39100	5400	Level 10
ENGINEERING SERVICES						
	Junior Engineer	B	3	9300-34800	4200	Level 6
GUEST HOUSE/HOSTEL SERVICES						
	Guest House Manager	B	3	9300-34800	4200	Level 6

4. Posts added to Summary of posts which are not existing under-Part B of CRRs for Non-Teaching Posts-Regulations, 2025

Name of Posts	Group	No. of Post(s)	Core Pay Scale as per 6 th CPC		7 th CPC Pay Matrix
			Pay Bands	Grade Pay	
Nursing Officer	B	3	9300-34800	4600	Level 7
Medical Attendant/Dresser	C	3	5200-20200	1800	Level 1

Note :- Ministry of Education, Govt. of India considered the CRRs, while creating all the above posts. Approved Recruitment Rules for these posts are annexed at Annexure I to VII.

With these above additions/amendments, the *Cadre Recruitment Rules for Non-Teaching Posts - Regulations, 2025* of the Central Sanskrit University stand updated to the extent.


[Prof. R. G. Murali Krishna]
Registrar In-charge

Copy for information and necessary action to:-

1. Joint Secretary (Languages), Govt. of India, Ministry of Education, Department of Higher Education, Shastri Bhawan, New Delhi -110001.
2. Joint Secretary, Central Universities Section at Ministry of Education, Govt. of India, New Delhi.
3. P.S. to Office of the Visitor (Hon'ble President of India), C-II/15, Sch. 'B', President's Estate, New Delhi.
4. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi -110002.
5. Joint Secretary, Central University (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi - 110002.
6. P.S. to Secretary, Department of Higher Education, 127-C, Shastri Bhawan, New Delhi.
7. P.S. to Office of the Chancellor (Hon'ble Education Minister), 302-C, Shastri Bhawan, New Delhi.
8. Deputy Secretary (Language), Govt. of India, Ministry of Education, Department of Higher Education, Shastri Bhawan, New Delhi - 110001.
9. All Deans, Heads of Deptt. & Directors of Campuses of CSU, Delhi.
10. Director (Academic Affairs), CSU, New Delhi.
11. Controller of Examinations, CSU, New Delhi.
12. Finance Officer, CSU, New Delhi.
13. P.S. to Vice Chancellor for information of Hon'ble Vice Chancellor, CSU, Delhi.
14. P.S. to Registrar, CSU, Delhi.
15. All Sections/Departments Heads of CSU, Delhi.
16. Project Officer, CSU, Delhi for uploading in University's website.
17. Guard File.

ASSISTANT REGISTRAR

1	Name of Post	Assistant Registrar
2	Number of Post (s)	03
3	Classification	Group – A
4	Scale of Pay/Pay Band / Grade Pay	Level 10
5	Whether Selection or non-selection post	Selection Not applicable in case of Direct Recruitment/Deputation
6	Age Limit for Direct Recruits	40 Years
7	Educational and other qualifications required for direct Recruits	Essential Qualifications: I. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed. II. The appointment under direct recruitment shall be made through an All India open competition by conducting a written test and interview.
8	Whether Age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Age: No Qualification: No, but must possess at least Bachelor's degree from a recognized University/Institute.
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the post to be filled by various methods.	50% by direct recruitment 50% by promotion, failing which by deputation/direct recruitment.
11	In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation / absorption to be made	Promotion: 5 years of regular service as Section Officer / Private Secretary (pay level 7 & above). Based on merit from among the eligible candidates having requisite experience from feeder cadres on the basis of a written test. Deputation: Officers holding analogous posts on regular basis or with 5 years regular service in lower grades position in Level 7/Level 8 in the Central /State Government, Universities and other autonomous organizations. Knowledge of Computer Applications
12	Composition of DPC or Selection Committee	As per schedule II of these Rules



LIBRARY ASSISTANT

1	Name of Post	Library Assistant
2	Number of Post (s)	03
3	Classification	Group – C
4	Scale of Pay/Pay Band / Grade Pay	Level 4
5	Whether Selection or non-selection post	Selection Not applicable in case of Direct Recruitment.
6	Age Limit for Direct Recruits	32 Years
7	Educational and other qualifications required for direct recruits	Essential Qualifications: (i) Bachelor's degree in Library & Information Science or equivalent from a recognized University. (ii) Typing speed of 30 words per minute in English. (iii) Knowledge of Computer Applications.
8	Whether Age and education qualifications prescribed for direct recruits will apply in the case of promotions	Age: No Qualification: No. But must possess the qualification as indicated in Column 11.
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	75% by promotion 25% by Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/absorption to be made	Promotion: Library Attendant possessing 10+2 qualification or equivalent and certificate in Library Science with five years regular service in Level 1.
12	Composition of DPC or Selection Committee	As per schedule II of these Rules.



SYSTEM ANALYST/ PROGRAMMER/COMPUTER PROGRAMMER/SYSTEM PROGRAMMER

1.	Name of Post	System Analyst/Programmer/Computer Programmer /System Programmer
2.	Number of Post	03
3.	Classification of the post	Group 'A'
4.	Scale of Pay/Pay Band/Grade Pay/Pay Level	Level 10
5.	Selection or Non-Selection Post	Not Applicable
6.	Age limit for direct Recruits	40 Years
7.	Educational and other qualifications required for direct recruits	<p>Essential Qualification :</p> <ol style="list-style-type: none"> 1. B.E./B.Tech. in Computer Science & Engineering/Electronics Engineering. 2. 05 years programming experience in languages like C/C++/JAVA etc. databases: MySQL/ORACLE with PHP etc. Foundations and practices under WINDOWS/LINUX/UNIX platforms from a recognized Public /PUS/Private organization. <p align="center">OR</p> <ol style="list-style-type: none"> 1. M.E./M.Tech. in Computer Science & Engineering/Electronics Engineering/M.Sc. Computer Science/MCA. 2. 03 years' programming experience in languages like C/C++/JAVA etc. databases: MySQL/ORACLE with PHP etc. Foundations and practices under WINDOWS /LINUX/UNIX platforms from a recognized Public/ PUS/Private organization.
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotions?	Not Applicable
9.	Period of probation, if any.	Two Years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	Direct Recruitment
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation/ absorption to be made.	Not Applicable
12.	Composition of DPC or Selection Committee	As per schedule II of these Rules.



JUNIOR ENGINEER

1	Name of Post	Junior Engineer
2	Number of Post (s)	03
3	Classification	Group – B
4	Scale of Pay/Pay Band / Grade Pay	Level 6
5	Whether Selection or non-selection post	Not Applicable
6	Age Limit for Direct Recruits	35 Years
7	Educational and other qualifications required for direct recruits	<p>Essential Qualifications:</p> <p>Bachelor's Degree of Engineering/Technology in relevant field from a recognised Institute/ University with one year relevant experience</p> <p style="text-align: center;">OR</p> <p>Diploma in Engineering in the relevant field and three years' experience in relevant field in CPWD / State PWD or Similar Organised Services / Statutory or Autonomous Organisations / Central / State Universities / Autonomous Institutions or reputed Private construction company with an annual turnover of at least Rs.200/- Crores or more.</p>
8	Whether Age and education qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the post to be filled by various methods.	Direct Recruitment
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12	Composition of DPC or Selection Committee	As per schedule II of these Rules.



GUEST HOUSE MANAGER

1	Name of Post	Guest House Manager
2	Number of Post (s)	03
3	Classification	Group – B
4	Scale of Pay/Pay Band / Grade Pay	Level 6
5	Whether Selection or non-selection post	Not Applicable
6	Age Limit for Direct Recruits	35 Years
7	Educational and other qualifications required for direct recruits	<p>Essential Qualifications:</p> <p>1. Bachelor's Degree in Hotel Management or allied field from a recognized University / Institution with one year relevant experience.</p> <p style="text-align: center;">OR</p> <p>Diploma in Hotel Management or allied field from a recognized University / Institute with two years relevant experience.</p> <p>2. Knowledge of Computer applications</p>
8	Whether Age and education qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the post to be filled by various methods.	Direct Recruitment
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12	Composition of DPC or Selection Committee	As per schedule II of these Rules.



NURSING OFFICER

1	Name of Post	Nursing Officer
2	Number of Post (s)	03
3	Classification	Group - B
4	Scale of Pay/Pay Band / Grade Pay	Level 7
5	Whether Selection or non- selection post	Not applicable
6	Age Limit for Direct Recruits	35 Years
7	Educational and other qualifications required for direct recruits	<p>Essential</p> <p>1. (i) B.Sc. (Hons.) in Nursing from a recognized University or Institute.</p> <p style="text-align: center;">OR</p> <p>Regular course in B.Sc. Nursing from a recognized University or Institute.</p> <p style="text-align: center;">OR</p> <p>Post Basic B.Sc. Nursing from a recognized University or Institute.</p> <p>(ii) Registered as a Nurse or Nurse and Midwife (RN or RN and RM) with state Nursing Council;</p> <p>(iii) Six months experience in minimum fifty bedded hospital after acquiring the educational qualification above.</p> <p style="text-align: center;">OR</p> <p>2. (i) Diploma in General Nursing Mid-wife from recognized Board or Council.</p> <p>(ii) Registered as a Nurse or Nurse and Midwife (RN or RN and RM) with State Nursing Council.</p> <p>(iii) Two and a half years' experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned at 2. (i) above.</p>
8	Whether Age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to filled by various methods.	Direct Recruitment
11	In case of recruitment promotion/ deputation absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12	Composition of DPC Selection Committee	As per schedule



MEDICAL ATTENDANT/ DRESSER

1	Name of Post	Medical Attendant/ Dresser
2	Number of Post (s)	03
3	Classification	Group - C
4	Scale of Pay/Pay Band / Grade Pay	Level 1
5	Whether Selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 Years
7	Educational and other qualifications required for direct recruits	Essential :- (i) 10+2 or equivalent with Science from a recognized board. (ii) One year experience as Attendant in the related field in any government/ recognized hospitals/ diagnostics centres/ accredited centres. (iii) Knowledge of Computer.
8	Whether Age and education qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the post to be filled by various methods.	Direct Recruitment
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12	Composition of DPC or Selection Committee	As per schedule

