

Central Sanskrit University, Delhi

Examination Section

User Manual for Examination Form Submission through Students Portal

Step 1: go through the Student Portal as per the link given below or through the QR code

<https://sanskrit.samarth.edu.in/index.php/site/login>



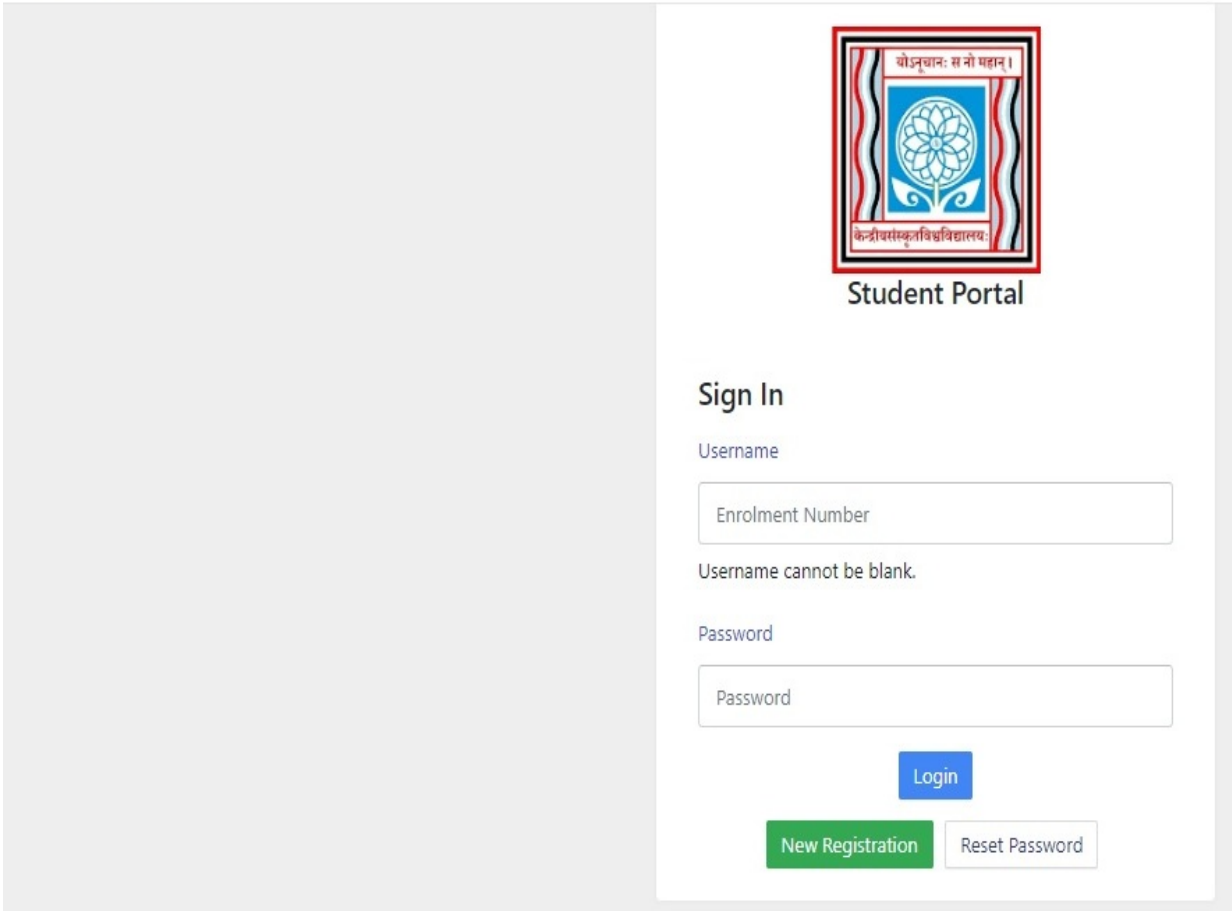
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Examination Section

Step 2: Sign In (with username and password as per course selection process), the homepage will appear as below:

CENTRAL SANSKRIT UNIVERSITY



The screenshot displays the 'Student Portal' sign-in interface. At the top, there is the university's logo, which is a square emblem with a blue and white floral design, surrounded by a red border. Above the logo is the Sanskrit motto 'योजनानः स नो महान् ।' and below it is 'केन्द्रीयसंस्कृतविश्वविद्यालयः'. Below the logo, the text 'Student Portal' is centered. The sign-in section is titled 'Sign In' and contains two input fields: 'Username' (with a placeholder 'Enrolment Number') and 'Password'. A message 'Username cannot be blank.' is displayed below the username field. Below the password field is a blue 'Login' button. At the bottom of the sign-in section, there are two buttons: a green 'New Registration' button and a white 'Reset Password' button.

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Step 3: After successful login, then the students need to click on Examination and click Registration option.

In that, students can see the active examination session. Students must open their examination form by clicking on the 'Click Here' button below their programme.

CSU



Examination

Home / EXAMINATION-REGISTRATION / demo10 (123456)

EXAMINATION-REGISTRATION

Registration open for **REGULAR** examination 1 SEMESTER 2022 2022-23 JANUARY M.A. PI : M.A. in PALI

CLICK HERE

REGISTRATION HISTORY

CLICK HERE

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Examination Section

Step 4: After that, in a new window, an examination form will appear and the student needs to fill in the following details:

1. PwD Status (Yes/No) ***If Yes**

*Disability Percentage

* Need of scribe in the Examination

2. Courses from the list by clicking on the checkbox of action section.

3. Then click on the 'Submit' button

CSU

12

Examination Course(s) selection form for M.A. PI : M.A. in PALI

Examination Session 2022-23 JANUARY

Name	demo10	Enrolment Number	123456	Organizational unit (Campus)	CSU06: LUCKNOW CAMPUS
Level	MASTER	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2022-JULY	Roll Number			
Email	adminsamarth@csu.ac.in	Phone	8755334222		

Examination Session	2022-23 JANUARY	Examination Type	REGULAR
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Select your PwD (Persons with Disabilities) Status **1.**

Not Applicable

Course(s) Selection **2.**

S.No	Course Code : Name	Course Credits	Course Term	Type	Action
1	22MPS1CCTC1 : पाली (Pali)	4.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>
2	22MPS1CCTC2 : पाली (Pali)	4.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>
3	22MPS1CCTC3 : पाली (Pali)	4.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>
4	22MPS1CCTC4 : पाली (Pali)	4.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>
5	22ACAS1CAPC6 : पाठ्यसहायकक्रिया: (Co-curriculum Activities)	2.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>
6	22AMS1CATC5 : बहुशास्त्रीयविषय-आधुनिक: (Multi-Disciplinary Subjects - Modern)	4.00	1 SEMESTER	REGULAR	<input checked="" type="checkbox"/>

3.

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Step 5: Click on the 'Pay Now/Pay Examination Fee' button to further. (Examination Fee Exempted for SC/ST/PwD students)

The screenshot displays a payment gateway interface. At the top, a blue banner reads "Pay through EASYEMI with HDFC Bank Credit Cards". Below this, the "Billing Information" section is shown in a dark blue box, containing the following details:

- Amount: ₹700.00
- Order No: 19...
- Merchant: Sanskritadm.samarth.edu
- Website: <https://sanskritadm.samarth.edu.in/>

To the right of the billing information, a white box displays the text "Your session will expire in 14:38 minutes". Below this, a "PAY WITH" dropdown menu is open, showing the following payment options:

- HDFC BANK CREDIT CARD
- HDFC BANK DEBIT CARD
- OTHER BANK CREDIT CARD
- OTHER BANK DEBIT CARD
- NET BANKING

After successful completion of the process, students can download the examination form in the *.pdf format by clicking on the 'Print Application' button located on the top right side of the student portal.

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